



# **CITY MANAGER'S MONTHLY REPORT**

August, 2024

200 East Broadway  
Hobbs, NM 88240  
[www.hobbsnm.org](http://www.hobbsnm.org)



Mayor  
Sam D. Cobb

City Commission  
R. Finn Smith – District 1  
Christopher Mills – District 2  
Larron Fields – District 3  
Joseph D. Calderón – District 4  
Dwayne Penick – District 5  
Don Gerth – District 6

\*\*\*\*\*

**CITY MANAGER**

City Manager Manny Gomez  
Assistant City Manager Todd Randall  
Executive Assistant Julie Nymeyer

**CITY CLERK'S OFFICE**

City Clerk Jan Fletcher  
Deputy City Clerk Amelia Maldonado  
Public Transportation Super. Jacque Pennington

**CITY ENGINEER**

Acting City Engineer Anthony Henry  
Development Director Vacant  
Building Official Scott Shed

**COMMUNICATIONS DEPT.**

Communications Director Vacant  
Marketing Coordinator Chad Littlejohn

**FINANCE DEPARTMENT**

Finance Director Toby Spears  
Assistant Finance Director Deborah Corral  
MVD Manager Anna Villalobos

**FIRE DEPARTMENT**

Fire Chief Mark Doporto  
Deputy Fire Chief Ryan Herrera

**GENERAL SERVICES DEPT.**

Gen. Services Director Shelia Baker  
Building Maintenance Mario Silva  
Electrician Shawn Smith  
Garage Fleet Manager Eddie Trevino  
Streets Superintendent Bryan Ussery

**HUMAN RESOURCES DEPT.**

H. R. Director Nicholas Goulet  
Assistant H.R. Director Tracy South  
Risk Management Director Selena Estrada

**INFORMATION TECHNOLOGY DEPT.**

I.T. Director Christa Belyeu  
Assistant I.T. Director Matt Blandin

**LEGAL DEPARTMENT**

City Attorney Valerie Chacon  
Deputy City Attorney Medjine Douyon  
Assistant City Attorney Amber Leja

**LIBRARY SERVICES**

Library Director Nichole Lawless  
Assistant Library Director Melody Maldonado

**MUNICIPAL COURT**

Municipal Judge Bobby Arther  
Court Administrator Shannon Arguello

**PARKS & OPEN SPACES DEPT.**

POSD Director Bryan Wagner  
Rockwind Superintendent Matt Hughes  
Parks Superintendent Lou Maldonado  
Sports Fields Supervisor Josh Dellinges

**RECREATION DEPT.**

Recreation Director Doug McDaniel  
CORE Facility Director Lyndsey Henderson  
Rockwind PGA Prof. Ben Kirkes  
Recreation Supt./Teen Center Michal Hughes  
Senior Center Coordinator Mary Puccio

**POLICE DEPARTMENT**

Police Chief August Fons  
Deputy Chief Shane Blevins  
Code Enforcement Supt. Jessica Silva  
HAAC Superintendent Missy Funk

**UTILITIES DEPARTMENT**

Utilities Director Tim Woomer  
WWRF Supt. Bill Griffin  
WWRF Maint. Supt. Todd Ray  
Water Office Manager Kaylyn Lewis



## *CITY MANAGER'S OFFICE*

---

200 East Broadway  
Hobbs, NM 88240

Office: (575) 397-9206  
Email: [jnymeyer@hobbsnm.org](mailto:jnymeyer@hobbsnm.org)

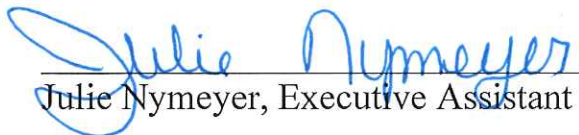
**Julie Nymeyer**  
Executive Assistant

October 1, 2024

To: Mayor, City Commission, City Staff and Citizens of Hobbs

Attached is the City Manager's Monthly Report for the month of August, 2024. This report provides general and performance information to the City Commission and the public on programs and services provided by the City. The data is compiled internally by each department/division for the purpose of improving services, responsible budgeting and enhancing transparency in local government.

Sincerely,

A handwritten signature in blue ink that reads "Julie Nymeyer". The signature is written in a cursive style and is positioned above a horizontal line. Below the line, the text "Julie Nymeyer, Executive Assistant" is printed in a blue, sans-serif font.

Julie Nymeyer, Executive Assistant



**CITY CLERK'S OFFICE**  
*Monthly Report - August 2024*

	Jun-24	Jul-24	Aug-24
Business Registrations - New	22	25	13
Business Registrations - New Owner	0	0	0
Business Registrations- Change of Address	3	2	1
Renewals	2	3	2
Web Payment Renewals	2	1	1
Total Business Registrations Activity	24	28	15
Active Business Registrations for the Month	2276	2297	2310
Fireworks	3	1	0
Junk Yard Licenses	0	0	0
Liquor License	41	0	0
Mobile Business Licenses	4	6	2
Pawn Brokers	1	1	0
Secondhand Dealer's Licenses	1	0	2
Solicitor's Permit	0	0	3
Temporary Vendor's Licenses	0	0	0
Cemetery Deeds Issued/Processed	16	23	12
Public Documents Notarized	148	145	166
Public Records Request	27	41	38
Regular City Commission Meetings <b>8/5/24 8/19/24</b>	2	2	2
Special City Commission Meetings	0	1	0
City Commission Work Session/Closed Meetings	2	0	0
Notice of Potential Quorum	0	0	0
Resolutions and Ordinances Attested	22	21	12
Consideration of Approval	3	1	6
Total Volume of Transactions on Tyler Cashiering	328	119	73
Total Amount	\$ 903,398.74	\$ 383,074.56	\$ 684,911.12
Web Payments Online for All Departments	\$ 70.00	\$ 45.00	\$ 35.00
Grand Total	\$ 903,468.74	\$ 383,119.56	\$ 684,946.12

# COMMUNICATIONS DEPARTMENT

## AUGUST 2024 CITY MANAGER'S REPORT

### SOCIAL MEDIA STATS AT A GLANCE

City of Hobbs Instagram and Facebook pages only  
(other departments not included)

#### FACEBOOK STATS

##### Reach

30.1K ↓ 45.7%

##### Content Interactions

713 ↓ 70.5%

##### Followers

Lifetime

11.6K

##### Link Clicks

56 ↑ 80.2%

#### INSTAGRAM STATS

##### Reach

2k ↓ 35.8%

##### Content Interactions

262 ↓ 29.4%

##### Followers

Lifetime

2.4K

##### Link Clicks

0 0%

Our Facebook media reach and link clicks decreased in August, as expected. Events held were less high-profile than July's Independence Day Celebration, and no high-traffic press releases were issued. Otherwise, posts focusing on feel-good stories, fun events, and event notices performed the best. The department continues to network with other individuals and organizations, including radio recording sessions driving new & expanded collaborations.

### SIGNIFICANT ACTIONS THIS MONTH

**REACHED OVER 4,400  
USES OF  
TEXTMYGOV**

**COVERED 2ND  
ANNUAL SPLASH  
BASH WITH PARKS &  
OPEN SPACES**

**DESIGNED 1ST FLYER FOR  
MOVIES UNDER THE STARS  
FROM COMMUNICATIONS  
DEPARTMENT**

**HOSTED 1ST LIBRARY  
LIVESTREAM FOR  
GIVEAWAY**

Covered the successful 2nd Annual Splash Bash with the Parks & Open Spaces Department at City Park with a livestream featuring a participating child, photos, and a video.

Hosted and participated in first livestream for Hobbs Public Library (prizes giveaway for very successful Summer Reading Program).

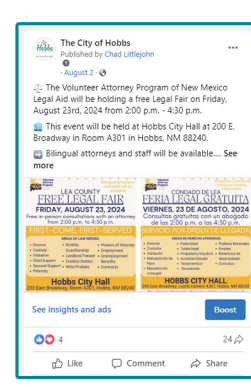
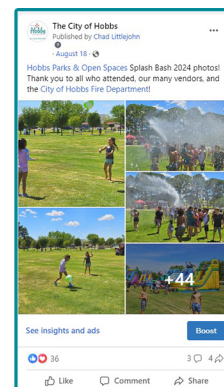
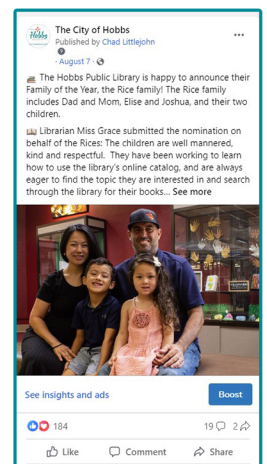
New flyer created for Charlotte's Web event for Parks & Rec Department's Movies Under the Stars, as they wanted something special.

Took "Family of the Year" photos for Hobbs Public Library, created a Facebook banner, and photo also used by Hobbs News Sun for story.

Attended Producers Forum Meeting at J.F. Maddox Foundation regarding marketing.

### TOP SOCIAL POSTS THIS MONTH

All occurred on Facebook. 16.9K reach for Library Family of the Year, 4.4k for COH Hiring, 4k for Splash Bash photos, and 3.4k for Free Legal Fair held at City Hall.



# CITY OF HOBBS BUILDING DEPARTMENT REPORT

**Total Type of Construction  
for period ending August 01, 2024-August 31, 2024**

<b>Commercial</b>		<b><u>#OF PERMITS</u></b>	<b><u>VALUATION</u></b>	<b><u>FEES</u></b>
COMM MECHANICAL	Commercial	10	\$12,300.00	\$1,377.50
COMM PLUMBING	Commercial	10	\$12,300.00	\$2,380.00
COMM SEWER TAP & EXCAVATION	Commercial	1	\$1,500.00	\$290.00
COMMERCIAL ADDITION	Commercial	1	\$75,000.00	\$384.00
COMMERCIAL DEMOLITION	Commercial	1	\$19,181.00	\$0.00
COMMERCIAL ELECTRICAL	Commercial	20	\$30,000.00	\$1,769.00
COMMERCIAL FENCE	Commercial	1	\$24,967.00	\$150.00
COMMERCIAL SIGN	Commercial	1	\$32,000.00	\$240.00
COMMERCIAL STORAGE	Commercial	1	\$45,000.00	\$240.00
NEW COMMERCIAL	Commercial	2	\$6,490,000.00	\$8,748.00
<b>TOTAL</b>		<b>48</b>	<b>\$6,742,248.00</b>	<b>\$15,578.50</b>

<b>Residential</b>		<b><u>#OF PERMITS</u></b>	<b><u>VALUATION</u></b>	<b><u>FEES</u></b>
RES MECHANICAL	Residential	21	\$30,150.00	\$1,395.00
RES PLUMBING	Residential	44	\$64,650.00	\$2,249.00
RES SEWER TAP & EXCAVATION	Residential	8	\$12,000.00	\$2,290.00
RESIDENTIAL ADDITION	Residential	2	\$330,500.00	\$1,080.00
RESIDENTIAL CARPORT	Residential	1	\$6,600.00	\$144.00
RESIDENTIAL DEMOLITION	Residential	1	\$21,000.00	\$0.00
RESIDENTIAL DETACHED GARAGE	Residential	1	\$15,000.00	\$144.00
RESIDENTIAL ELECTRICAL	Residential	34	\$53,000.00	\$2,642.00
RESIDENTIAL FENCE	Residential	7	\$37,000.00	\$70.00
RESIDENTIAL FOOTING/FOUNDATION	Residential	1	\$10,500.00	\$144.00
RESIDENTIAL MANUFACTURED HOME	Residential	4	\$462,392.00	\$360.00
RESIDENTIAL REMODEL	Residential	6	\$58,454.00	\$618.00
RESIDENTIAL RE-ROOF	Residential	147	\$2,022,874.00	\$16,428.00
RESIDENTIAL SINGLE FAMILY	Residential	10	\$3,484,500.00	\$6,280.00
RESIDENTIAL STORAGE	Residential	1	\$7,544.00	\$72.00
<b>TOTAL</b>		<b>288</b>	<b>\$6,616,164.00</b>	<b>\$33,916.00</b>

COMMERCIAL		48	\$6,742,248.00	\$15,578.50
RESIDENTIAL		288	\$6,616,164.00	\$33,916.00
<b>TOTAL COMBINED</b>		<b>336</b>	<b>\$13,358,412.00</b>	<b>\$49,494.50</b>





**ENGINEERING / PLANNING  
TRAFFIC / GIS-MAPPING DEPARTMENTS  
MONTHLY REPORT  
AUGUST 2024**

**ENGINEERING DEPARTMENT**

The Engineering Department provides technical support to internal Departments & Public and oversees numerous major/minor capital improvement projects.

**Community Programs & Services:**

Addressing Assignment:

	This Month	2023 Total	2024 Total
<b>Permanent / Temporary Addresses:</b> <i>*Includes Master Subdivision Addresses</i>	3	40	29

**GIS-MAPPING DIVISION:**

The Division manages a Geo-database, which encompasses 1,000 data features for the various categories. The Division is overseeing the Aerial LIDAR / Mobile LIDAR / Aerial Imagery project being performed by BHI (Bohannon Huston Inc.). A technical demonstration of our Mobile Lidar points is being hosted on a third-party website visit <http://hobbslidar.com> (Note: launch in Google or Firefox web browser)

**August 2024**

**City Owned Parcels Analysis:** The Assistant City Manager requested the GIS Division conduct an analysis of City-owned properties to identify a potential location for a new Hobbs Animal Adoption Center. In response, the GIS Division produced two maps: one displaying all City-owned land, and another highlighting properties that met the specified criteria—a minimum size of 2 acres with sufficient open space to accommodate a larger Animal Adoption Center.

**One Call Support:** The fiber line running between the City Garage and the Wastewater Treatment Plant office was struck by a vehicle. Upon investigation, it was discovered that the fiber was not properly marked. To help prevent future incidents, the GIS Division has been tasked with marking all fiber, telecom, traffic communications, and electrical lines within the GIS system.

**Manhole Collection Project:** As part of the Water and Wastewater Model project, the City of Hobbs received a list of manholes with potential issues related to their inverts (flowline elevations). After a review by the GIS Division, it was determined that a subset of 141 manholes would need to be resurveyed to ensure accurate GIS data.

**Hobbs August Nites Maps:** The GIS Division assisted the Hobbs Chamber of Commerce by creating various maps for the Hobbs August Nites event. These included wall maps, vendor layout maps, and updated 8.5X11 public handouts, which were distributed to attendees by the Chamber during the event.



**ENGINEERING / PLANNING  
TRAFFIC / GIS-MAPPING DEPARTMENTS  
MONTHLY REPORT  
AUGUST 2024**

**GPS Basics Training:** The GIS Division conducted GPS Basics Training for the Parks and Open Spaces Department. The session covered fundamental usage of the department's GPS unit and provided hands-on practice for three City of Hobbs employees.

**HFD Building Count:** The Hobbs Fire Department (HFD) requested assistance from the GIS Division to obtain an accurate count of commercial and residential buildings in Hobbs for a grant application. The GIS Division classified approximately 7,000 buildings from the 2018 aerial flyover. Also provided were the following counts: 1,390 commercial buildings, 16 industrial buildings, 59 medical facilities, 12,316 residential buildings, and 324 apartment complexes.

**The Month's Buffer Maps:** During the month of August the GIS Division completed the following buffer maps (3) for use in Cannabis or Liquor License application. These maps required a detailed search for church and school properties in the area of the requested address to comply with the City of Hobbs' regulations.

Wonderland (506 N. Shipp St.); Wonderland (215 N. Linam St.); Quality Assurance Analytics (3209 N. Dal Paso St., STE B)

**PLANNING DEPARTMENT:**

The following is a summary of the historical growth statistics.

<b>City of Hobbs Growth Statistics</b>								
	2016	2017	2018	2019	2020	2021	2022	2023
<b>Land Development</b>								
Annexations	1.31	0	163.23	0	1.3	0	95.44	0.86
Subdivisions	1	3	1	5	4	6	10	4
Lots Gained	102	13	42	186	197	160	196	103
Summary Subdivisions	33	42	31	47	41	31	40	26

The Planning Board meeting was rescheduled for August 27<sup>th</sup> at 10:00 a.m.

**Planning Board Summary:**

August 27<sup>th</sup> - The Planning Board reviewed and considered action on 6 items in a Regular Rescheduled Meeting:

- Review and Consider Subdivision Final Plat for Habitat for Humanity Spears Subdivision Block 1.
- Review and Consider Preliminary Plans for a Subdivision for Trinity Estates Unit 3.





**ENGINEERING / PLANNING**  
**TRAFFIC / GIS-MAPPING DEPARTMENTS**  
**MONTHLY REPORT**  
**AUGUST 2024**

- Review and Consider Subdivision Final Plat for a Subdivision for Northland Estates East.
- Review and Consider Development Agreement with Swift Shop Convenience Store.
- Review and Consider Fence Variance Application for 619 E Marland Street.
- Review and Consider Design Approval Letter for building improvements at 5625 N. Lovington Hwy within the Hobbs Industrial Air Park



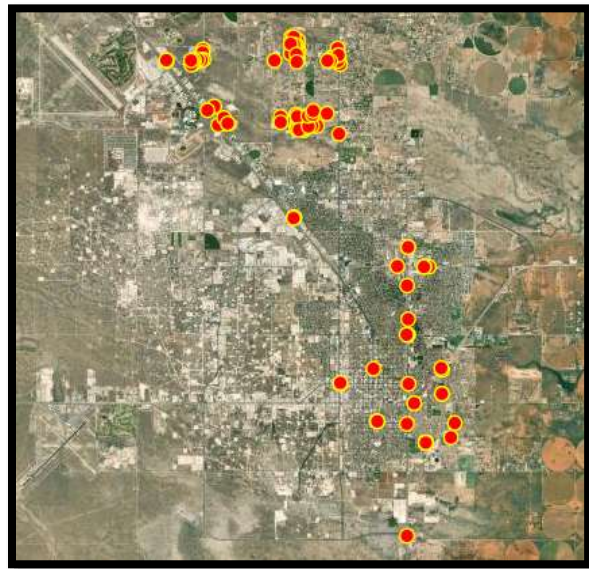
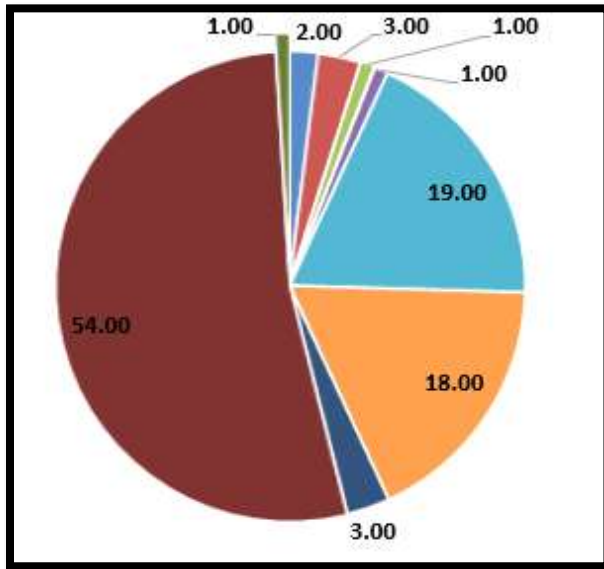
**ENGINEERING / PLANNING  
TRAFFIC / GIS-MAPPING DEPARTMENTS  
MONTHLY REPORT  
AUGUST 2024**

**TRAFFIC DIVISION:**

---

The City of Hobbs has 42 traffic signals, 3 HAWK signals, 15 school zone flashers, 8 flashing beacons, 4 radar speed signs, 1829 STOP signs, 354 warning signs, 2489 street name signs, and 1771 other regulatory and informational signs to maintain and repair regularly.

**Total 1,326 tracked intersections**



- 14. Cabinet Service = 2
- 02. Minor Traffic Signal Repair = 1
- 23. New Sign Made = 19
- 28. Pole & Anchor Replace = 3
- 32. Int in Flash or Malfunction = 1

- 19. Ped Push Button Repair / Replace = 3
- 21. School Zone Repaired = 1
- 26. Sign Install / Service = 18
- 31. Inspected Intersections = 54

**Major Damage:**

- No major damages for the month of August.

**Monthly Measurement**  
**Finance Department**  
**Fiscal Year 2024**

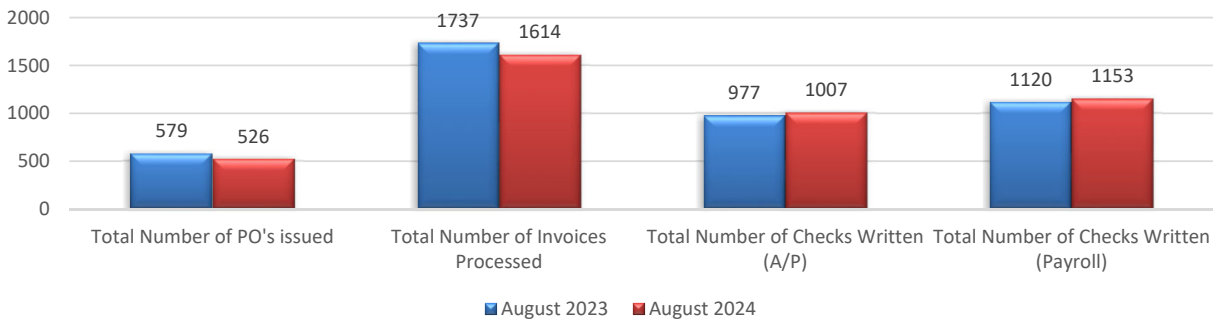
Cash Statistics	August 2023	August 2024
Beginning Cash Balance	178,753,347	191,848,667
Monthly Cash In (Revenue - all funds)	9,952,835	14,258,646
Monthly Cash Out (Expenditures - all funds)	8,499,230	9,830,964
Ending Cash Balance	180,206,951	195,768,235

**Finance Transaction Statistics**

	August 2023	August 2024
Total Number of PO's issued	579	526
Total Number of Invoices Processed	1737	1614
Total Number of Checks Written (A/P)	977	1007
Total Number of Checks Written (Payroll)	1120	1153

daily average	23
daily average	70
weekly average	201
bi-weekly average	577

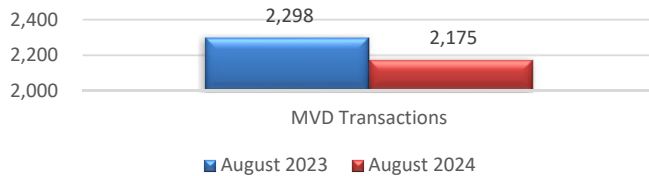
**Financial Transaction Averages**



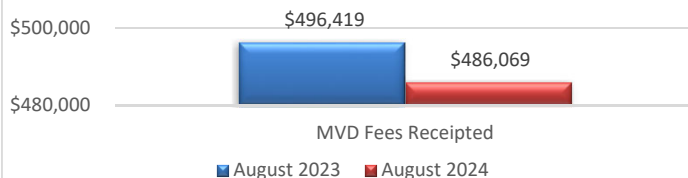
MVD Statistics	August 2023	August 2024
MVD Transactions	2,298	2,175
MVD Fees Received	\$ 496,419	\$ 486,069

daily average	95
daily average	\$ 21,133

**MVD Transaction Averages**



**MVD Fees Received**



# August 2024

## General Services – Plumber

Work performed by City Plumber

9	Toilet Repairs
4	Sink/Faucet Repairs
2	Sink Stoppage
1	Shower Repairs
3	Drain Stoppage
1	Drain Repairs
3	Water Fountain Repairs
3	Air Conditioner Repairs
7	Sewer Main Stoppage
1	Sewer Line Repairs
2	Water Line Repairs

### Location of work performed

2	City hall
2	Jail
2	Municipal Court
4	Police Dept.
1	Hobbs Express
2	Senior Center
2	CORE
2	Library
5	Fire Stations
1	Rockwind

2	Parks
3	State Crime Lab
2	Swimming Pools

# August 2024

## General Services – Building Maintenance

Work performed by City Carpenters

1	Locks Installed/Switched
10	A/C units portable installed
85	Ceiling Tiles Replaced
1	Trim Repairs
16	Items hung
3	Furniture Assembled
30	Cabinets Repaired
12	Door Repairs
135	Doors Adjusted and grease
1	Baseboard Repair
2	Chairs Stripped/Sanded
10	Carpet tiles fix
8	Drywall Patches
1	Chimney Cap fix
5	Roof Inspections
5	Roof Repair
4	Items Removed from Walls
1	Bug spray

Location of work performed

150	City hall
5	Senior Center
4	Fire department #1



114	Hobbs Police Dept. - HPD
5	Hobbs Express
7	Library
21	State Police
11	Adoption center
5	CORE
10	Annex
10	Forensic lab
3	Court
5	Shop

# August 2024 General Services – Electrical Dept.

Break down of work performed by the Electricians.

6	Light repairs
41	AC repairs
24	General electrical work
7	CORE work
4	Nonelectrical work

Location of work performed.

7	CORE
6	Library
11	City hall
3	PD
8	Fire stations
5	DA building
1	Rockwind
13	Parks
3	Senior center
1	Teen center
1	Garage
3	AAC
1	State police
1	Municipal Court
2	Hobbs Express
2	Waste Water

**August - 2024**

**General Services - Garage**

In August - 2024 The City Garage had a total of 162 Repair Orders/Invoices. Of the 162 R.O./Invoices, 98 were repaired in house and 64 were out sourced. The monthly total outlay for the garage as well as subcontracted parts and labor totaled \$ 85,895.44 Below is a break-down by categories. The break-down includes all parts and labor.

<b>Work Performed</b>	<b># of City R.O./Inv</b>	<b># of Vendor R.O./Inv</b>	<b>Garage Parts \$</b>	<b>Garage Labor \$</b>	<b>Vendor Parts \$</b>	<b>Vndor Labor \$</b>	<b>Total \$</b>
AC/Heater/Vent	8	2	4,247.27	3,128.00	3,077.60	856.00	11,308.87
Accident Repair	0	5	0.00	0.00	8,020.23	4,354.00	12,374.23
APM/BPM/CPM	9	14	980.22	578.00	1,310.63	0.00	2,868.85
Brakes	5	1	5,301.88	2,278.00	406.00	300.00	8,285.88
Charging	10	0	2,348.05	901.00	0.00	0.00	3,249.05
Cranking	2	0	222.54	170.00	0.00	0.00	392.54
Engine	2	1	640.27	340.00	2,075.10	4,228.00	7,283.37
Exhaust	2	0	2,173.39	374.00	0.00	0.00	2,547.39
Filters	1	0	39.82	34.00	0.00	0.00	73.82
Fuel System	2	1	44.38	136.00	193.60	630.00	1,003.98
Hydraulics	2	1	753.80	578.00	188.99	360.00	1,880.79
Ignition	0	1	0.00	0.00	158.03	300.00	458.03
Instrument/Gauges	1	0	711.69	170.00	0.00	0.00	881.69
Lift Mechanism	1	1	0.00	34.00	412.00	195.00	641.00
Lighting	3	0	2,650.12	238.00	0.00	0.00	2,888.12
Miscellaneous Maintenance	24	9	1,496.85	1,258.00	2,643.73	3,782.00	9,180.58
Service Calls	9	0	0.00	1,088.00	0.00	0.00	1,088.00
Steering	0	1	0.00	0.00	315.19	224.00	539.19
Tires	15	14	5,456.00	1,122.00	7,273.92	1,140.00	14,991.92
Towing Vehicles	0	3	0.00	0.00	0.00	350.00	350.00
Transmission	0	1	0.00	0.00	120.00	550.00	670.00
Wash Job	0	8	0.00	0.00	0.00	995.00	995.00
Wheels/Hubs/Bearings	2	1	546.48	68.00	368.66	960.00	1,943.14
<b>Monthly Total</b>	<b>98</b>	<b>64</b>	<b>27,612.76</b>	<b>12,495.00</b>	<b>26,563.68</b>	<b>19,224.00</b>	<b>85,895.44</b>

	<b># of R.O./Inv</b>	<b>Parts</b>	<b>Labor</b>	<b>Total</b>
<b>City Garage</b>	<b>98</b>	<b>27,612.76</b>	<b>12,495.00</b>	<b>40,107.76</b>
<b>Vendor</b>	<b>64</b>	<b>26,563.68</b>	<b>19,224.00</b>	<b>45,787.68</b>
	<b>162</b>	<b>54,176.44</b>	<b>31,719.00</b>	<b>85,895.44</b>

# August 2024 Street Department Monthly Report

Break down of work performed by the Street Department Crew:

Man Hours	Activity
328 HRS.	Street Sweeping
40 HRS.	Hot Mix
125 HRS.	Cold Mix Patching
300 HRS	Crack Sealing
76 HRS.	Cutting Grass
80 HRS.	Alley Maintenance
88 HRS.	Storm Sewers and Inlets
144 HRS.	Maintenance
37 HRS.	Work in Welding Shop
8 HRS.	Administrative
96 HRS.	Meetings
40 HRS.	Traffic Control
83 HRS.	Hauling Trash
8 HRS.	Garage
88 HRS.	Stockpiling

The total amounts of material hauled or used:

Quantity	Material
366 YDS	Sweepings
384 YDS	Rough Caliche
12 YDS	Alley Material
10 YDS	Cold Mix Used
372 YDS	Trash
48 YDS	Millings
453 Bags	Crack Seal
2.5 YDS	Hot Mix

Calls responded to:

Number	Type
11	Dispatched – accidents, spills, debris
11	Requests
1	Block Party

# Hobbs Fire Department

August 2024

<b>Fire Alarms</b>	<b>Total</b>
Alarms (City)	134
Alarms (County)	36
Alarms (Gaines)	5
<b>Total</b>	<b>175</b>

<b>ZONES</b>	<b>Total</b>
Zone 1 (NW City)	51
Zone 2 (NE City)	30
Zone 3 (SE City)	31
Zone 4 (SW City)	22
Zone 5 (NW County)	24
Zone 6 (NE County)	5
Zone 7 (SE County)	6
Zone 8 (SW County)	1
Out of District	5
<b>Total</b>	<b>175</b>

<b>Dispatch to Enroute</b>	<b>Time</b>
Station 1	0:46
Station 2	0:55
Station 3	0:39
Station 4	1:07
<b>Average</b>	<b>0:51</b>

<b>Dispatch to Arrival</b>	<b>Time</b>
Station 1	5:55
Station 2	4:04
Station 3	4:00
Station 4	5:58
<b>Average</b>	<b>4:59</b>

<b>PREVENTION PROGRAMS</b>	<b>Total</b>
Fire Investigations	5
Fire/Safety Inspections	56
Smoke Detectors Installed/Given	8
Public Education Activities	2
Plan Reviews	7
Burn Permits Issued	0
<b>Total</b>	<b>78</b>

<b>Response By Station</b>	<b>Total</b>
Station 1	64
Station 2	37
Station 3	50
Station 4	24
<b>Total</b>	<b>175</b>

<b>Most Common</b>	
Day	Friday
Time	20:00-20:59

<b>FIRE DEATHS/INJURIES</b>	<b>Total</b>
Fire Deaths	0
Fire Injuries	0

<b>STRUCTURE FIRES</b>	<b>Total</b>
Structure Fires	1

<b>FALSE ALARM RESPONSE Total</b>	
False Alarms	38

<b>Training Hours</b>	<b>Hours</b>
Fire Training	446.60
Hazmat Training	81.00
EMS Training	1023.00
Officer Training	653.00
Cadet Academy	1376.00
<b>Total</b>	<b>3579.60</b>



# Hobbs Fire Department

August 2024

EMS Alarms	Total
Alarms (City)	640
Alarms (County)	57
Alarms (Gaines)	3
<b>Total</b>	<b>700</b>

ZONES	Total
Zone 1 (NW City)	282
Zone 2 (NE City)	131
Zone 3 (SE City)	124
Zone 4 (SW City)	103
Zone 5 (NW County)	10
Zone 6 (NE County)	25
Zone 7 (SE County)	12
Zone 8 (SW County)	10
Out of District	3
<b>Total</b>	<b>700</b>

Average Run Times	Time
Enroute	1:51
At Scene	5:01
On Scene Time	19:42
To Destination	11:34
Back in Service	33:27

Out of Town Transfers	Total
Lubbock	2
Midland	0
Odessa	0
Roswell	3
Carlsbad	1
Artesia	0
Airport	34
<b>Total</b>	<b>40</b>

Most Common	
Day	Friday
Time	10:00-10:59

Most Common Complaint Total	
MVC	11.00%
Falls	9.86%
Sick Person	8.00%

Cardiac Arrest Responses Total	
Cardiac Arrest	8
ROSC	1
ROSC = Return of Spontaneous Circulation	

EMS Billing	Amount
Billed	\$12,355.70
Collected	\$71,249.01







# Hobbs Express

Monthly Report - AUGUST 2024

<b>Passenger Activity</b>	<b>Prior Month Jul-24</b>	<b>Reporting Month Aug-24</b>
No. of Elderly Passengers	790	469
No. of Non-Ambulatory Passengers	104	1759
No. of Disabled Passengers	410	836
No. of Other Trips	1977	1693
<b>Total Passenger Trips</b>	<b>3281</b>	<b>4757</b>

<b>Total Bus Route Trips</b>	2866	3064
<b>Total Demand Response/Paratransit Trips</b>	415	1693
<b>Total Passenger Trips</b>	<b>3281</b>	<b>4757</b>

<b>Vehicle Statistics</b>	<b>Prior Month Jul-24</b>	<b>Reporting Month Aug-24</b>
Total Vehicle Hours	534	588
Total Vehicle Miles	10,151	10,773

<b>Revenue Collected</b>	<b>Prior Month Jul-24</b>	<b>Reporting Month Aug-24</b>
Total Fares Collected	\$1,934.27	\$2,618.88



# HOBBS POLICE DEPARTMENT

September 6, 2024

To: Chief August Fons  
 Deputy Chief Shane Blevins  
 Captain Chad Wright  
 Lt. Joshua James  
 Superintendent Jessica Silva

From: Code Enforcement Supervisor David Gough

Subject: Code Enforcement End of Month Report (August 2024)

## CODE ENFORCEMENT END OF MONTH REPORT (August 2024)

Code warnings	209
Code citations	18
Code calls	353
Animal warnings	12
Animal calls	326
Animal citations	5
Inoperable Vehicles	13
Parking	9
Search Warrants	4
POSD	0

*August Fons, Chief of Police*  
 300 N. Turner • Hobbs, New Mexico 88240  
 Dispatch (575) 397-9265 • Fax (575) 397-3867  
 www.hobbspd.com

Accredited By The  
 New Mexico Law Enforcement Professional Standards Council





***Hobbs Animal Adoption Center***

**Mailing Address:**  
 700 N. Grimes  
 Hobbs, New Mexico  
 575-397-9323

**Adoption Center Location:**  
 700 N. Grimes  
 Hobbs, New Mexico

September 5, 2024

To: Chief Fons  
 Deputy Chief Blevins  
 Captain Wright  
 Lt. James  
 Superintendent Silva

From: HAAC Manager Missy Funk

Subject: Monthly Statistics HAAC

August 2024

Intake:	Cats	Dogs
Dead On Arrival	20	16
Sterilization Only	28	68
Stray	51	45
Transfers In		
Unwanted	11	32
Quarantine		14
Clinic Visit shots	22	78
Cat Trap, Neuter, Return	42	
<b>Totals:</b>	<b>174</b>	<b>253</b>
Dispositions:		
Adopted	52	28
Died at Facility	3	2
Dead on Arrival	17	14
Euthanized	13	33
Rescued		21
Return to Owner		4
Sterilization Only	30	72
Escaped		
Clinic visit shots	21	79
Cat Trap, Neuter, Return	44	
<b>Totals:</b>	<b>180</b>	<b>253</b>

Total Revenue Collected:	Animal Pick Ups:	\$ 50
	Permits/Tags:	\$ 570
	Reclaims:	\$ 180
	Adoptions	\$
	Cat traps	\$120
	<u>Sterilizations:</u>	<u>\$3650</u>
		\$4570

HAAC currently has 73 dogs in custody and 1 cat, and 9 kittens in foster

# HOBBS POLICE DEPARTMENT



September 4, 2024

To: Chad Wright, Captain of Agency Support

From: Linda Saiz, Records Administrator

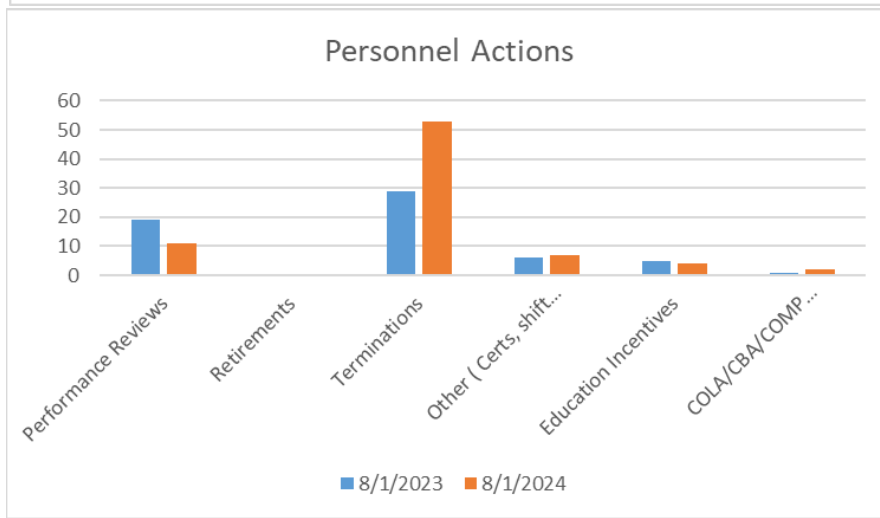
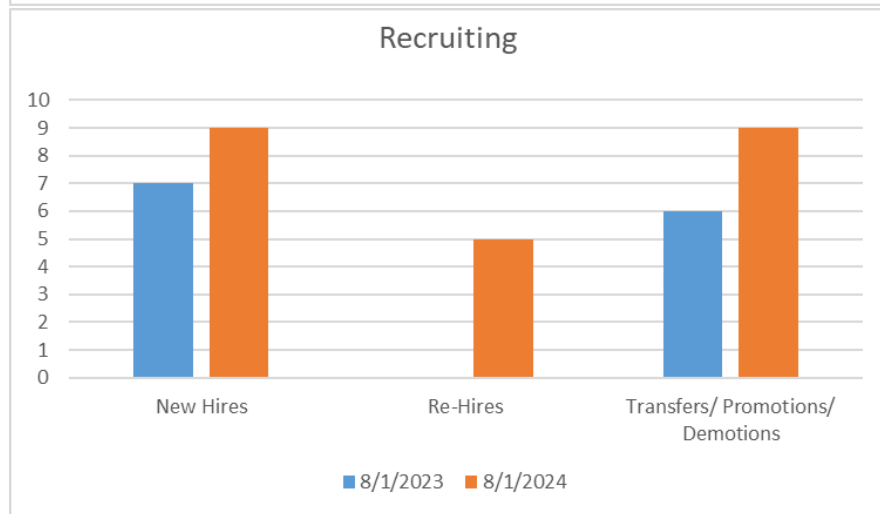
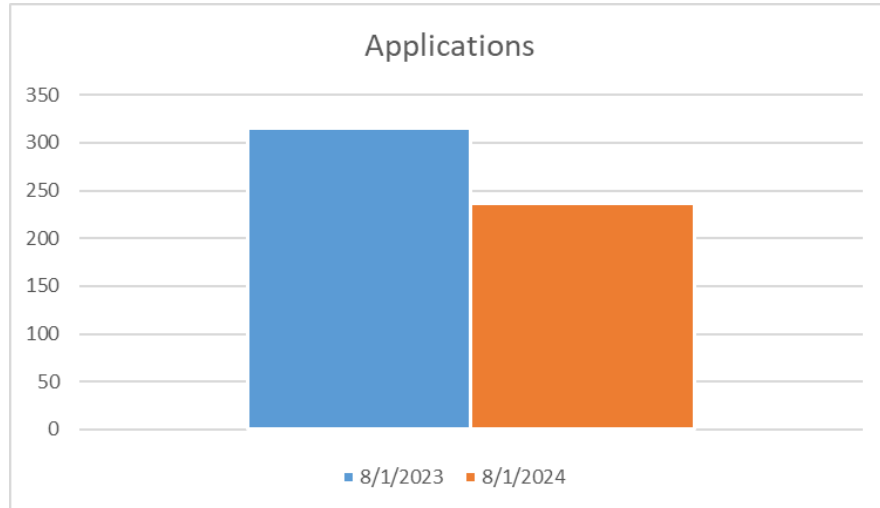
Re: August 24 Stats

	TOTAL	TOTAL	%CHNG	Year to	Year to	%CHNG
August 2023/2024	RPTS	RPTS		Date	Date	
			2023/2024	2023	2024	
	2023	2024				
<b>REPORTED CRIMES</b>	391	325	-17%	3,336	3,064	-8%
<b>CALLS FOR SERVICE</b>	4,012	4,062	1%	32,580	32,669	17%
<b>ARRESTS</b>	215	226	5%	1,625	1,832	13%
<b>MURDER</b>	0	1	100%	6	7	17%
<b>RAPE</b>	5	0	-100%	23	16	-30%
<b>ROBBERY</b>	3	1	-67%	27	17	-37%
<b>ASSAULTS AND BATTERY</b>	88	70	-20%	688	610	-11%
<b>BURGLARY</b>	51	27	-47%	522	325	-38%
<b>LARCENY</b>	64	49	-23%	515	425	-17%
<b>SHOPLIFTING</b>	33	19	-42%	244	212	-13%
<b>AUTO THEFT</b>	19	8	-58%	158	104	-34%
<b>ARSON</b>	1	0	-100%	9	1	-89%
<b>FORGERY</b>	0	2	100%	3	3	0%
<b>FRAUD</b>	9	12	33%	59	70	19%
<b>EMBEZZLEMENT</b>	3	2	-33%	16	16	0%
<b>REC. STOLEN PROPERTY</b>	0	1	100%	6	6	0%
<b>VANDALISM</b>	60	68	13%	794	603	-24%
<b>WEAPONS OFFENSES</b>	5	3	-40%	25	34	36%
<b>DOMESTIC VIOLENCE</b>	42	33	-21%	295	247	-16%
<b>ASSAULTS/BATTERY ON PO</b>	7	3	-57%	33	36	9%
<b>SHOOTING AT/FM MV OR DWELLING</b>	1	1	0%	65	31	-52%
<b>CITATIONS ISSUED</b>	376	319	-15%	2,917	2,701	-7%
<b>DWI</b>	13	8	-38%	60	59	-2%
<b>TRAFFIC CRASHES</b>	100	84	-16%	722	586	-19%

August Fons, Chief of Police  
 300 N. Turner • Hobbs, New Mexico 88240  
 Dispatch (575) 397-9265 • Fax (575) 397-3867  
 www.hobbspd.com

Accredited By The  
 New Mexico Law Enforcement Professional Standards Council







## Application Source

source	total
<a href="#">Billboard / Sign</a>	1
<a href="#">Chamber of Commerce Website</a>	1
<a href="#">City of Hobbs Website</a>	72
<a href="#">Facebook</a>	6
<a href="#">Friend / Family</a>	39
<a href="#">Governmentjobs.com</a>	13
<a href="#">Indeed.com</a>	61
<a href="#">Job Fair</a>	7
<a href="#">LinkedIn</a>	1
<a href="#">Municipal League</a>	0
<a href="#">New Mexico Department of Labor</a>	4
<a href="#">Newspaper</a>	0
<a href="#">Other</a>	30
<a href="#">Radio</a>	0
<a href="#">Recruiter</a>	1
<a href="#">Unknown</a>	0

## New Position Postings

DIRECTOR OF COMMUNICATIONS	POSD MAINTENANCE LEAD WORKER
POLICE OFFICER - TRAFFIC (INTERNAL POSTING)	POSD SPECIALIST
POLICE OFFICER - TRAFFIC (LATERAL)	CORE ATTENDANT
POLICE SERGEANT CID	CORE FITNESS ATTENDANT
CIRCULATION TECHNICIAN	CORE LEAD FITNESS SPECIALIST

## Safety Skills Training:

- Safety Data Sheets

## Team Involvement:

- HR Team conducted two wellness screening events with services provided by Nor Lea Hospital
- Nicholas Goulet, Tracy South and Diana Campos participated in the HUB (New agent of record) strategic planning meeting
- Nicholas Goulet participated in a New Mexico Self Insurers meeting
- The Team conducted New Hire Orientation

## Information Technology Department

### IT Mission Statement:

The Information Technology Department strives to provide high quality technology-based services, in the most cost-effective manner, to facilitate the City of Hobbs operations and its services to the community.

### IT Staff Experience:

The Information Technology Department is a support department comprised of 8 team members. We have 82+ years of combined experience with the City of Hobbs.

**Christa Belyeu – IT Director**

**Matt Blandin – Asst. IT Director**

**Joe Amador – Webpage Specialist**

**Jeff Sanford – Communications Specialist**

**Frank Porras – IT Network Administrator**

**Gabriel Jurado – Computer Specialist**

**Stephanie Ledezma – Computer Specialist**

**Justin Munoz – IT Network Specialist**

### IT Responsibilities:

The Information Technology Department is responsible for the research, development and implementation of all City technological equipment and programs.

- ❖ **Technology Policies**
  - [AR 15-02 – Technology Policy](#)
- ❖ **I.T. Equipment (24 City of Hobbs facilities)**
  - Purchasing
  - Installation
  - Maintenance
  - Training
  - Research and Development/Planning
- ❖ **Computer**
  - Servers (62) (31 physical / 31 virtual)
  - Offsite replication
  - Desktops (500)
  - Laptops (250)
  - Tablets (130)
  - Point of Sale systems
  - Credit Card devices
  - Peripherals
  - Data backup
- ❖ **Public Safety**
  - Police
    - 2-way radio communications
    - Emergency Alert System (Radio/TV)
    - Communications interoperability equipment
    - Document Imaging
  - Fire
    - 2-way radio communications
    - Paging/Tone out equipment
  - Emergency Operations Center
    - Radio communications
    - Logistical Support
- ❖ **Two-way radio equipment (620)**
  - Administration
  - Programming
  - Repair
  - Installation
  - Control Equipment (7 sites)
  - Mobile (250 radios)
  - Portable (370 radios)
- ❖ **Copy Machines (35) (all locations)**
- ❖ **Wide/Local area networking administration**
  - Firewalls
  - Routers
  - Switches
  - Security appliances
  - Cabling
  - Fiber Optic connectivity (*leased and City owned*)
  - Cyber Security
- ❖ **Email**
  - Account Administration
  - SPAM filtering
  - Intrusion protection
- ❖ **Internet Access**
  - Web access and content filtering
  - DSL connections
  - Remote access
- ❖ **Wireless Networking**
  - Point to point
  - Wi-Fi Access points
- ❖ **Web Page Design (City of Hobbs, Police, Fire, CORE, Library)**
- ❖ **Telephone Equipment (all City locations)**
  - Splash Pad 911 Call boxes
- ❖ **Outdoor Warning Equipment (33 locations)**
  - Warning Siren/Public Address
- ❖ **Facility alarm systems (all locations)**
- ❖ **KHBX LP Radio Station**
- ❖ **Audio/Video**
  - Commission Chambers
  - Livestream regular, special and work session meetings
  - Meeting Rooms
  - Portable
  - Cable TV
  - Video/Virtual Conferencing
  - Radio station and remotes

Total Tickets <sup>Ⓢ</sup>

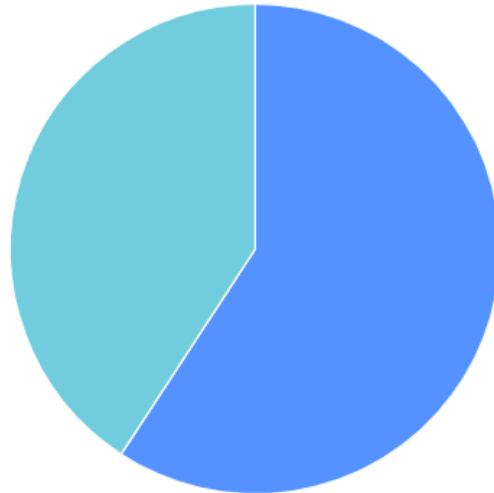
331

Avg Tickets/day <sup>Ⓢ</sup>

11

Inflow by Channel <sup>↗</sup>

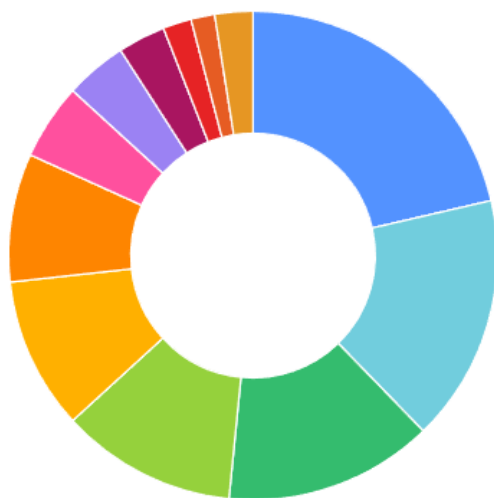
Pie Chart <sup>▼</sup>



- Email 196
- Admin Panel 135
- API 0
- Chat 0
- Contact Form 0
- Facebook 0
- Messaging 0
- MS Teams 0
- Phone 0
- Scheduled Ticket 0
- Slack 0
- Others 0

Issue Type <sup>↗</sup>

Donut Chart <sup>▼</sup>



- Email 68
- Software 52
- Hardware 44
- Webpage 37
- PC Setup 32
- User setup 27
- 2FA 16
- Radio 13
- Password Reset 10
- Phone 6
- Network 5
- Others 8



## CITY ATTORNEY'S OFFICE

200 East Broadway  
Hobbs, New Mexico 88240

575-397-9226  
575-391-7876 fax

### **ATTORNEY/CLIENT PRIVILEGED INFORMATION PURSUANT TO RULE 16-106 NMRA**

#### **CITY ATTORNEY'S REPORT**

August 2024

##### **Mission Statement:**

To zealously represent the City of Hobbs and its departments in all legal matters. To create a culture of adherence to the strictest standards of ethics; and to foster an atmosphere where laws are formulated and enforced equally, with respect and dignity for all people.

##### **Duties Required by Law:**

The City Attorney's duties are outlined in Hobbs Municipal Code Section 2.08.070. In compliance with those duties, the City Attorney's Office provided assistance and legal advice both verbally and in writing to the Mayor, City Commission, City Manager, department heads, and staff on various legal topics for the month of August. The substance of this advice is not disclosed herein as it likely constitutes "Attorney/Client Privilege" pursuant Rule 16-106 NMRA.

##### **Public Meetings:**

In an effort to provide legal guidance to the City Commission and all advisory boards, each attorney with the City Attorney's Office is required to serve as a legal advisor to an assigned public body. The role of the assigned attorney is not to conduct the affairs of the public body, rather, it is to ensure compliance with the Open Meetings Act (NMSA 1978, §10-15-1, et seq.) and the various sections of the Hobbs Municipal Code that apply to the given public body.

For the month of August 2024, the public meetings attended by the City Attorney's Office were:

- ❖ Hobbs City Commission – Valerie Chacon (08/5; 08/19)
- ❖ Cemetery Board – Amber Leija (N/A)
- ❖ Community Affairs Board – Medjine Desrosier-Douyon (N/A)
- ❖ Library Board – Amber Leija (08/7)
- ❖ Lodger's Tax Board – Valerie Chacon (N/A)
- ❖ Planning Board – Medjine Desrosier-Douyon (08/17)
- ❖ Utilities Board – Valerie Chacon (N/A)
- ❖ Labor Relations Board – Valerie Chacon (N/A)
- ❖ Veterans Advisory Board – Valerie Chacon (N/A)

The contributions to the public meetings by the City Attorney's Office were:

❖ Public Hearings/Presentations	0
❖ Agenda Items drafted	1
❖ Resolutions Drafted	1

The City Attorney's Office is charged with ensuring compliance with New Mexico State Statutes requiring local government compliance. Some of these laws include the Inspection of Public Records Act (NMSA 1978, §14-2-1, et seq.), the Governmental Conduct Act (NMSA 1978, 10-16-1, et seq.), the Procurement Code (NMSA 1978, §13-1-1, et seq.), and the Open Meetings Act (NMSA 1978, §10-15-1, et seq.)

❖ Procurement Review	1
❖ Contract Review	24

**Litigation:**

The City Attorney's Office engages in litigation both in the criminal and civil settings. Unlike many public law offices, the City Attorney's Office engages in the practice of law in a multitude of legal disciplines. The spectrum of cases handled by the City Attorney's Office requires that each attorney in the office develop and retain a variety of skills and abilities so as to provide competent representation to the organization in any given case.

Legal Assistants, Courtney Packer and Heather Bara, calendar all events for the attorneys, gather all necessary documents for litigation, assist in the management of the budget, and conduct various other tasks that greatly assist operations for the City Attorney's Office. Assistant City Attorney, Amber Leija, prosecutes all criminal matters filed in the Hobbs Municipal Court. Deputy City Attorney Medjine Desrosiers-Douyon . Valerie S. Chacon, represents the City of Hobbs in property disputes, employment matters, and other civil issues, advises management and elected officials on legal issues and also oversees the operations of the City Attorney's Office.

For the month of August 2024, the litigation activity of the City Attorney's Office was as follows:

**Criminal Litigation:**

❖ Pretrial Release Hearings:	0
❖ Probation Violations:	0
❖ Pretrials (Pro Se):	111
❖ Pretrials (Attorney):	33
❖ Trials:	79
❖ Dangerous Dogs/Petitions:	2
❖ DWI Cases:	15
❖ Shoplifting Cases:	2
❖ Appeals in District Court:	2
❖ Criminal Pleadings (Mun/Dist.)	18
❖ Subpoenas:	70
❖ Clio Case Entries:	164

❖ Discovery Submissions 59

**Property Matters:**

❖ Condemnation Reviews 4  
❖ Property Purchases Reviews 0  
❖ Property Contract Doc Reviews 0  
❖ Property Correspondence 0  
❖ Foreclosures Filed 0  
❖ Property Liens Filed 0

**Civil Litigation:**

❖ Civil Pleadings 0  
❖ Civil Depositions 0  
❖ Civil ADR: 0  
❖ Demand Letters: 0  
❖ Misc. Hearings (State/Fed.): 3  
❖ Discovery Submissions: 3

**Miscellaneous:**

❖ Trainings: 3  
❖ Witness Interviews: 14  
❖ In-office consultations: 43  
❖ Letters/Correspondence: 1436

**Areas of Notoriety:**

❖ Fire Training  
❖ DWI Training  
❖ IPRA Training

Thank you for your time and consideration regarding the matter. On behalf of the staff of the City Attorney's Office, it is a sincere honor to serve the City of Hobbs as its legal team.

Respectfully,

*/s/ Valerie S Chacon*  
Valerie Chacon  
City Attorney

# CITY MANAGER'S REPORT

**August, 2024**

**Hobbs Public Library**

**CIRCULATION:** **9,640**

**CIRCULATION BY MATERIAL TYPE:**

Books and Periodicals	5,646
Audio Books & Music	74
DVDs/CDs&DVDs(w/bks)/VOX	2,839
E-Books/E-Audio (OverDrive & Gale)	667
Kanopy	58
Hoopla	356

**CIRCULATION WITH OTHER LIBRARIES:**

	Borrowed	Loaned
Interlibrary Loans	33	4
ELIN Loans	23	12

**CIRCULATION BY PATRON TYPE:**

Adult	5,053
Juvenile	914
Senior Citizen	896
Used in Library	2,777
<b>Total Children's Items Circulated</b>	<b>2,624</b>
<b>Total Adult Items Circulated</b>	<b>7,016</b>
Patron Visits	4276
Overdue Notices Sent	

**PROGRAMS & PUBLIC SERVICES:**

Programs Provided	35
Attendance	679
Passive Programs Provided	3
Passive Programming Participation	356
Meeting Room Use	16

Facebook Page Reach	4200
Web Site Usage	479
HPL Database Usage	156
Reference Questions	67
Public Computer Use	685
Board Games	19

**PATRON PROFILES:**

Adult	16,399
Juvenile (Under 18 Years)	3,618
Senior Citizens (62+ Years)	2,572
Temp ELIN	
<b>Total Active Borrowers</b>	<b>22,589</b>
Library Patrons Added This Month	100

**RECEIPTS:**

Materials Paid For	\$10.00
Fines & Fees	\$69.55
Copy Machine & Public Printouts	\$488.95
<b>Total</b>	<b>\$568.50</b>

**ITEMS ADDED:**

Total Items Added	373
Items Weeded	1262

**HOLDINGS:**

Total Library Holdings	167,949
------------------------	---------

City Manager's Report  
Municipal Court – August 2024

Monthly Cases:

Traffic Citations	343
Misdemeanor Citations	41
Environmental Citations	46
Fire Code Violations	0
AGG. DWI	6
DWI – 1 <sup>st</sup>	1
DWI – 2 <sup>nd</sup>	<u>0</u>
Total	437

Courtroom Activity:

Video Arraignments (Jail)	96
Court Appearances – A.M.	38
Court Appearances- P.M.	60
Virtual Court	3
Special Settings	2
Pretrial Court Appearances – A.M.	30
Pretrial Court Appearances – P.M.	30
Attorney Pretrial	14
Trial/Change of Plea Cases/PV Hearing	<u>30</u>
Total	303

Other Activity:

Summons issued	577
Warrants issued	<u>82</u>
Total	659

Fines/Fees Assessed based on Conviction:

Fines	\$38,461.00
Fee	<u>\$6,668.00</u>
Total	\$45,129.00

Fines/Fees Collected:

Fines	\$28,768.18
Penalty Assessment Fee	2,488.00
Automation Fee	998.25
Judicial Education Fee	472.00
Correction Fee	3,293.00
DWI Prevention Fee	534.00
DWI Lab Fee	<u>630.00</u>
Total	\$37,183.43



# Parks & Open Spaces Department

## August 2024 Report



IT ALL HAPPENS HERE.™

1. Golf Course completed new chemical storage shed
2. Staff spraying for weeds a medians, playgrounds, Senior Center
3. POSD hosted 2<sup>nd</sup> Annual Splash Bash Event at City Park – great attendance
4. POSD assisted with August Nites downtown
5. Parks replaced lifted sidewalk along Ranchland Street
6. Charlie Brown Park new basketball court poured, coated and basketball goals installed
7. Work has started at Taos Wall project
8. Cemeteries has 5 interments
9. MLK received a new set of soccer goals, aerated, fertilized and sprayed for weeds
10. PHMP and PHC were both fertilized
11. Restrooms at VMSC received a deep clean





THE CITY OF  
**HOBBS, NEW MEXICO**

4827 NORTH LOVINGTON HIGHWAY • HOBBS, NEW MEXICO 88240  
 RECREATION DEPARTMENT • (575) 397-9291

**Recreation Department  
 Monthly Report - August 2024**

**Divisions**

CORE      Recreation      Rockwind Clubhouse      Senior Center      Teen Center

**CORE**

In August, classes at many of the local school/colleges started which typically affects both participation and revenue. With the start of classes, the CORE's Sports 101 and Homeschool PE started, again. The CORE's Pickleball League attracted 20 teams and will finish in September. New Mexico Junior College held their annual Back To School Night which was a full-facility rental. A four-on-four Volleyball Tournament was held which attracted 4 women's teams and 6 men's teams.

**CORE Participation and Revenue:**

August 2024 Participation      31,359  
 August 2024 Revenue      \$98,825.00

**For Comparison Purposes:**

July 2024 Participation      34,117      August 2023 Participation      31,065  
 June 2024 Revenue      \$109,369.12      August July 2023 Revenue      \$101,013.10

**Additional July 2024 Details:**

Annual Passes Sold	32	COREkids Participation	1,382
Monthly Passes Sold	258	Group Fitness Classes	435
Weekly Passes Sold	8	Tours/Participants	45/108
Day Passes Sold	3,044	Facility Rentals	37

**Senior Center**

The Senior Center continues the very important mission of providing services to the senior citizens in the community. When compared to June 2024, the monthly total for meals served in August 2024 has increased by approximately 800! Below, is some information for August 2024:

	<b><u># Meals</u></b>	<b><u>Donations Received</u></b>
August 2024 Congregate Meals Served	1,859	\$2,057.54
August 2024 Home Delivered Meals	2,945	\$1,605.00
<b>August 2024 Totals</b>	<b>4,804</b>	<b>\$3,662.54</b>

**For comparison July 2024 Totals**      4,617      \$2,834.00

Duplicate Recreation Activities:	587	Exercise:	829
Transportation/Transportation Donations:	405/\$136.00	Assessment/Reassessment:	141

## Recreation

- Hosted a Movies Under the Stars, “Teen Night” at City Park
- Hosted the Movies Under the Stars event at Jefferson Splash Pad which included the Runyan Ranch Petting Zoo
- There were a total of 76 park pavilion rentals during the month
- Recreation staff begin to make plans for the events to be held in Fall 2024

## Aquatics

- Aquatics staff continue to provide mandatory weekly in-service trainings for Lifeguards
- Del Norte Pool completed “Summer” operations and will now be open on weekends through Labor Day weekend
- Summer Operations were completed at Humble Pool
- There were 10 private pool parties/pavilion rentals during the month
- A pilot program is being used at the City Park and Washington Splash Pads with these two splash pads continuing normal summer operations, seven days a week, 10:30am - 7:30 p.m
- The Splash Pads at Taylor, Mills and Jefferson began weekends only operations
- The Tsunami Swim & Dive Team had 19 participants for the month
- The Hobbs High School Swimming and Diving Teams resumed practices at the CORE
- New Mexico Junior College’s Aquatics Therapy Classes resumed at the CORE

## Rockwind Community Links Clubhouse

While the number of rounds played at Rockwind remained consistent in August 2023, there was a large increase in revenue due to gift cards that began to be issued, and used by those receiving them, again. Gift cards had been put on hold during the crossover from the previous software to a new version of the software. Rockwind First Tee Pro-Am (104 golfers), ENMSGGA (50 senior golfers), Play The Rock (118 golfers).

Rounds, August 2024: 2,200+  
Revenue, August 2024: \$171,460.23

For Comparison purposes:

Rounds, July 2024:	2,300+	Rounds, August 2023:	3,039
Revenue, July 2024:	\$115,991.22	Revenue, August 2023:	\$129,117.11

## Teen Center

- Staff continues to offer rides home for teens who attend the Teen Center in the evening
- Teen Center staff continues to provide meals, activities, programs, and events at the Teen Center
- The Teen Center is now open for families to use

## RISK MANAGEMENT REPORT

August 2024

---

- Reviewed & processed for payment, monthly invoices for Work Comp/Liberty Mutual, General Liability Insurers.
- Conducted monthly review of all open claims with City Attorney.
- Reviewed insurance monthly loss runs report.
- Reviewed & processed for payment 1 application(s) for notary bond or inspection bond.
- Reviewed insurance risk assessment reports. Provided feedback and information as needed.
- Met with insurance agents to review renewal applications/process.
- Endorsed 4 new vehicles and/or equipment to city's insurance policy. Removed 1 vehicles and/or equipment from city's insurance policy.
- Reviewed 25 Incident Reports from various city departments, associated police reports and video footage; established claims where required.
- Reviewed 8 property damage incidents on behalf of the City of Hobbs.
- Reviewed vendor COIs for upcoming events, projects and contracts.
- Received and reviewed Tort Notices.
- Issued multiple purchase orders to repair city vehicles.
- Completed required monthly safety training.
- Attended Commission meetings.

# UTILITIES DEPARTMENT

WATER DEPARTMENT		2023		2024	
<u>CLASS</u>	<u>ACTIVE ACCOUNTS</u>	<u>Billed gallons July 2023</u>	<u>ACTIVE ACCOUNTS</u>	<u>Billed gallons July 2024</u>	
Residential	11,915	134,344,093	11,918	151,086,066	
Commercial	1,839	46,724,572	1,825	60,315,146	
City Accounts	211	25,143,573	213	22,134,796	
School Accounts	62	10,605,736	66	15,026,272	
Irrigation	261	11,690,953	272	12,057,207	
Unbilled Maintenance		28,000,000		2,200,000	
	<b>14,288</b>	<b>256,508,927</b>	<b>14,294</b>	<b>262,819,487</b>	

LABORATORY	August 2023	August 2024
Total Drinking Water Tests	45	45
Total Wastewater Tests	832	743
Liquid Waste Received (gallons)	104,575	111,755

WASTEWATER RECLAMATION FACILITY		
Influent (Million Gallons)	102.557	105.760
Effluent (Million Gallons)	97.242	97.893
Solids Removed (Dry Pounds)	125,437	75,551

## WATER PRODUCTION REPORT - AUGUST 2024

<b>WATER PRODUCED</b>	
Total monthly water produced, million gallons	303,936,000
Total monthly water distributed, million gallons	301,746,000
<b>CHLORINE</b>	
Monthly chlorine average residual, milligrams/liter	0.61
Monthly chlorine gas dosed to system (lbs)	2,559
<b>MICROBIOLOGY</b>	
Bacteria tests, routine	40
Positive results	0
<b>PUBLIC SERVICE</b>	
Customer complaints, investigated	0
Customer complaints, resolved	0
Low water / pressure issues	0
Emergency call outs (from 5:00 pm to 7:00 am & weekends)	0

## UTILITY MAINTENANCE AUGUST 2024

### WORK DESCRIPTION

Meter lid replacement	20
Meter box replacement	20
Meter stop / valve replacement	10
Meter change out 3/4"	20
Meter change out 1"	0
Meter change out 2"	3
Meter change out 3"	0
Meter change out 4"	0
Meter change out 6"	0
Set new 3/4" meter	0
Set new 1" meter	40
Set new 2" meter	0
Set new 3" meter	0
Set new 4" meter	0
Set new 6" meter	0
Service lateral leaks/repair	100
Service lateral replacement	5 qty - 100 feet
New Service Lateral	15 qty - 500 feet
Low water pressure investigation	4
Water quality investigations	2/AIR
Main line leaks/repair	3
Main line replacement (feet)	20
Valve maintenance	5
Valve new install/replacement	0
Fire hydrant maintenance	200
Fire hydrant repair/replacement	12
Fire hydrant meter maintenance	2
Fire hydrant meter set	6
New fire hydrant installed	12
Vehicle/equipment maintenance hours	20
Unaccounted/unmetered water loss	3,500,000
Miscellaneous afterhour calls	15
Emergency Call Outs (From 6:00pm to 7:00am)	80

### WORK DESCRIPTION

### QUANTITY

Manhole maintenance	65
Manholes cleaned	400
Sewer main line cleaned (feet)	120,000
Sewer stoppages	20
Sewer main line video inspections	2
Odor complaints	4
Sewer pre-treatment additives	450 gallons
Property damage from sewer	0
Sewer main line repair/replacement	20 feet

New sewer main line installation	0
New backflow valve installation	0
Backflow valve maintenance	0
Lift station maintenance	8/weekly